



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160 019

MINUTES OF 62nd MEETING OF
BOARD OF GOVERNORS HELD ON 31.10.2023 AT 11:50 AM
[Through Physical Mode/Video Conferencing (Google Meet)]
Host Venue: NITTTR, CHANDIGARH

The following were present:

1.	Prof VG Talawar Hon'ble Chairman, BOG, NITTTR Chandigarh (Former Vice-Chancellor, University of Mysore) D-3, 274-MIG, MIG, 4th Cross Road 1st B, Main Road, Housing Board Colony 407/SFS, 4th Phase, Yelahanka, New Town Bengaluru	Chairman
2.	Shri Govind Jaiswal, IAS Joint Secretary (TEL) Department of Higher Education Represented by Shri MM Singh Director (T) Ministry of Education, Govt of India C-Wing, Shastri Bhawan New Delhi	Member Joined Online
3.	Shri Sanjog Kapoor Joint Secretary and Financial Adviser Represented by Shri Udaya Kiran KV Under Secretary (IFD) Department of Higher Education Ministry of Education, Govt of India C-Wing, Shastri Bhawan New Delhi	Member Joined Online
4.	Prof Renu Vig Hon'ble Vice-Chancellor Panjab University Chandigarh	Member
5.	Prof Rajendra B Kakde Adviser-I All India Council for Technical Education Nelson Mandela Marg, Vasant Kunj, New Delhi	Member Joined Online

(Handwritten signatures)



6.	Prof BC Choudhary Professor and Head Applied Science Department NITTTR, Sector 26 Chandigarh	Member
7.	Prof Bhola Ram Gurjar Director NITTTR, Sector 26 Chandigarh	Member-Secretary

ITEM NO. B.62.0: WELCOMING THE CHAIRMAN AND MEMBERS

At the outset, Prof Bhola Ram Gurjar, Director of the Institute and Member Secretary, BOG, NITTTR Chandigarh extended a hearty and warm welcome to Prof VG Talawar, Hon'ble Chairman and the esteemed Members of the Board of Governors and expressed his gratitude to them for their valuable time and making themselves available for the meeting. The Member Secretary introduced the newly nominated Chairman, BOG, Prof VG Talawar and Member Prof BC Choudhary and welcomed them to the 62nd meeting of BOG. He then requested the Hon'ble Chairman, Prof VG Talawar to chair the meeting of the BOG and to deliver the opening remarks. The Hon'ble Chairman Prof VG Talawar, after welcoming the members, delivered the opening remarks. He then invited the Member-Secretary to initiate the agenda item-wise.

The following agenda items were considered, deliberated and decisions were taken as listed below:

PREVIOUS MEETINGS

ITEM NO. B.62.1 TO CONFIRM THE MINUTES OF THE 61st MEETING OF THE BOARD OF GOVERNORS HELD ON 23.06.2023

As no comments were received from any of the esteemed members, so the minutes of the 61st meeting of the Board of Governors held on 23.06.2023 were recorded as confirmed.

[ACTION: DEAN-A&F]



ITEM NO. B.62.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

B.44.4.5 UNCALLED FOR ACTION OF MR. SUNIL JASSAL, ASSOCIATE PROFESSOR OF DEPT. OF MECHANICAL ENGINEERING

The Hon'ble Members noted the action taken by the institute and advised that the inquiry report be placed to BOG in its next meeting.

[ACTION: DEAN-A&F]

B. 55.5.5 TO REPORT ABOUT THE MEETING OF THE COMMITTEE TO LOOK INTO HARASSMENT AGAINST WOMEN

The Hon'ble Members noted the action taken by the institute and advised that the report of the Committee be placed to BOG in its next meeting.

[ACTION: DEAN-A&F]

B 61.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

(10) Status of filling up of vacant posts since last Board Meeting

Noted.

The Board was informed that the trade test for two posts of Technician in Electrical Engineering Department and one post of Technician in CSE Department has been scheduled on 23.11.2023. The Board was further informed that the written tests for the posts of Junior System Engineer (1 No.), Accounts Officer (1 No.), Senior Production Assistant (1 No.) Personal Assistant (7 Nos.) and Multi-Tasking Staff (19 Nos.) will be conducted soon.

[ACTION: DEAN-A&F]

B 61.5.3 PROPOSAL OF RECRUITMENT OF TECHNICIANS (BEING RENAMED AS TECHNICAL ASSISTANT GRADE-II) AS PER PREVIOUS RECRUITMENT RULES ISSUED BY MoE VIDE F. No. 7-7/2015-TS.IV DATED 29.06.2016

Noted.

[ACTION: DEAN-A&F]



B 61.5.4 THE PROPOSAL FOR ADVERTISEMENT OF NON-TEACHING POSITIONS

Noted.

[ACTION: DEAN-A&F]

B 61.5.5 TO CONSIDER APPOINTMENT OF DEANS AND ASSOCIATE DEANS BY THE DIRECTOR

Noted.

[ACTION: DEAN-A&F]

B 61.5.6 TO CONSIDER THE HEADSHIP BY ROTATION AMONG THE PROFESSORS AND ASSOCIATE PROFESSORS IN THE DEPARTMENTS/ CENTRES/ UNITS/ SECTIONS, ETC.

Noted.

[ACTION: DEAN-A&F]

B.61.5.7 TO CONSIDER PROVIDING THE FURNISHED ACCOMMODATION FOR THE DIRECTOR

Noted.

[ACTION: DEAN-A&F]

B.61.5.8 TO CONSIDER ALLOWING FACULTY MEMBERS TO CONTRIBUTE TO OTHER DEPARTMENTS/ CENTRES AS A JOINT FACULTY

Noted.

[ACTION: DEAN-A&F]

B.61.5.9 PROPOSAL FOR RESTRUCTURING OF SANCTIONED POSTS OF STAFF AT THE INSTITUTE

The institute informed the Board that the institute would complete the cadre review/restructuring of its non-teaching staff (Group A, B & C posts) for bringing uniformity in the staff structure and would submit the report to the Ministry at the earliest.

[ACTION: DEAN-A&F]

(Handwritten signatures)



B.61.5.10 THE PROPOSAL FOR RE-ADVERTISEMENT OF FACULTY POSITIONS

Noted.

[ACTION: DEAN-A&F]

B.61.5.11 CONSTITUTION OF REFERRAL BOARD FOR REPRESENTATIONS AGAINST APARs

Noted.

[ACTION: DEAN-A&F]

B.61.5.12 RE-ENTRUSTMENT OF AUDIT IN RESPECT OF ACCOUNTS OF NITTTR FOR FURTHER PERIOD OF FIVE YEARS FROM 2023-24 TO 2027-28

Noted.

[ACTION: DEAN-A&F]

B.61.5.13 TO AMEND THE STAFF TRAINING POLICY OF NON-TEACHING STAFF OF THE INSTITUTE

Noted.

[ACTION: DEAN-A&F]

B.61.5.14 TO CONSIDER AND APPROVE THE POLICY FOR HIGHER STUDIES FOR NON-TEACHING EMPLOYEES

Noted.

[ACTION: DEAN-A&F]

B.61.5.15 NOMINATION OF ONE DIRECTOR, TECHNICAL EDUCATION AND ONE MEMBER OF BOG FOR SCREENING OF CASES OF GROUP 'A' EMPLOYEES

Noted.

[ACTION: DEAN-A&F]



ITEM NO. B. 62.3: ITEMS FOR REPORTING

ITEM NO. B.62.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

(1) Filling up of backlog vacancies of SC/STs and OBCs

Noted.

(2) Annual Report and Audited Accounts

Noted.

(3) Comments in respect of outstanding Audit Paras

Noted.

(4) Progress of Revenue and Capital Expenditure

The progress of revenue and capital expenditure till 30.10.2023 was presented and approved.

(5) Pending vigilance matters and enquiry report thereto

Noted.

(6) Redressal of public grievances

Noted.

(7) Status of achievement of different targets provided in Result Framework Document

The esteemed Members expressed their satisfaction and appreciated the initiatives and achievements of the Institute.

(8) Expenditure made in both Capital and Revenue Heads

The expenditure made in both capital and revenue heads till 30.10.2023 was presented to Hon'ble Members. The same was approved.

(9) Release of Capital and Revenue fund from the Ministry against the allocation.

Noted.

(10) Status of filling up of vacant posts since last Board Meeting

Noted.

ITEM NO. B 62.3.2 TO REPORT REGARDING JOINING OF NEWLY RECRUITED STAFF

Noted.

[ACTION: DEAN-A&F]



ITEM NO. B.62.4: ITEMS FOR RATIFICATION

ITEM NO. B 62.4.1 TO RATIFY TO PROVIDE LIEN ON TECHNICAL RESIGNATION AND RELIEVING OF DR HEMANT KUMAR VINYAK, ASSOCIATE PROFESSOR

Ratified.

[ACTION: DEAN-A&F]

ITEM NO. B 62.4.2 TO CONSIDER, ALLOW OPENING OF SEALED ENVELOPES CONTAINING SELECTION SHEETS AND APPROVE THE RECOMMENDATION SUBMITTED BY THE SELECTION COMMITTEE AGAINST ADVERTISEMENT NO. 216/2022 FOR THE POSTS OF JUNIOR SECRETARIAT ASSISTANT, STENOGRAPHER GRADE- II, SENIOR PRODUCER AND ESTATE OFFICER AT NITTTR, CHANDIGARH

Ratified.

[ACTION: DEAN-A&F]

ITEM NO. B 62.4.3 RELIEVING OF PROF. (DR.) AMOD KUMAR, HEAD - ECE DEPARTMENT

Ratified.

[ACTION: DEAN-A&F]

ITEM NO. B 62.4.4 TO CONSIDER AND ALLOW TO ISSUE APPOINTMENT LETTERS AS PER APPROVED RECOMMENDATION SUBMITTED BY THE RESPECTIVE SELECTION COMMITTEES AGAINST THE ADVERTISEMENT NO. 216/2022 FOR THE POSTS OF JUNIOR SECRETARIAT ASSISTANT, STENOGRAPHER GRADE-II, ESTATE OFFICER AND SENIOR PRODUCER AT NITTTR CHANDIGARH

Ratified.

[ACTION: DEAN-A&F]

ITEM NO. B 62.4.5 TO APPROVE THE FINANCIAL POWERS OF DDO/ACO, SR. ADO/DEAN (ADMINISTRATION AND FINANCE) AND DIRECTOR FOR SIGNING CHEQUES OR MAKING PAYMENT THROUGH NEFT/RTGS

Ratified.

[ACTION: DEAN-A&F]

[Handwritten signatures]



ITEMS NO. B 62.4.6 THE ENGAGEMENT OF ACCOUNTS OFFICER ON CONTRACT BASIS FROM RETIRED EMPLOYEES

Ratified.

[ACTION: DEAN-A&F]

ITEMS NO. B 62.4.7 FORWARDING OF APPLICATION OF DR. SURESH KUMAR DHAMEJA TO OTHER ORGANIZATION

Ratified.

[ACTION: DEAN-A&F]

ITEM NO. B.62.5: ITEMS FOR CONSIDERATION & APPROVAL

ITEM NO. B 62.5.1 APPROVAL OF THE MINUTES OF 58th FINANCE COMMITTEE MEETING HELD ON 31.10.2023.

The minutes of the 58th meeting of Finance Committee held on 31.10.2023 will be circulated to all esteemed Members for approval through circulation.

[ACTION: DEAN-A&F]

ITEM NO. B 62.5.2 APPROVAL OF THE ANNUAL REPORT AND AUDITED ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2022-23

The Hon'ble Members accepted and approved the Annual Report and Audited Accounts of the Institute for the year 2022-23 and recommended the same to the NITTTR Chandigarh Society for approval. The Institute was advised to submit the Annual Report to the Ministry on time. The Hon'ble Members appreciated the efforts of the institute for sending annual report well in time in the previous years.

[ACTION: DEAN-A&F]

ITEM NO. B 62.5.3 CONSTITUTION OF REFERRAL BOARD FOR REPRESENTATIONS AGAINST APARs

The Board approved the proposal of the institute for constitution of a Referral Board to consider the representations received by the institute from its employees against APARs.

[ACTION: DEAN-A&F/ACO]



ITEM NO. B 62.5.4 ISSUANCE OF LETTER OF INTENT (LoI) TO NITTTR CHANDIGARH FOR FULFILLMENT OF NECESSARY CONDITIONS FOR DECLARATION OF NITTTR CHANDIGARH AS AN INSTITUTION DEEMED TO BE UNIVERSITY UNDER DISTINCT CATEGORY UNDER SECTION 3 OF THE UGC ACT, 1956

The Director of the institute informed the Hon'ble Members about the issuance of Letter of Intent (LOI) by the Ministry of Education, Govt of India to NITTTR Chandigarh for fulfillment of necessary conditions to declare the institute as an Institution Deemed to be University under Distinct Category under section 3 Of the UGC Act, 1956. Hon'ble Members appreciated the sincere efforts of faculty, staff and Director of the institute for the praiseworthy achievement.

[ACTION: DEAN-A&F/AD-A&S]

ITEM NO. B 62.5.5 RECONSIDERING THE DECISION OF BOG IN ITS 37TH MEETING HELD ON 03.03.2017 REGARDING ANNUAL INCREMENTS TO LECTURER (SELECTION GRADE)


After deliberating on the agenda item, the institute was advised to communicate with the Ministry of Education, Govt of India, for review and suggestions.

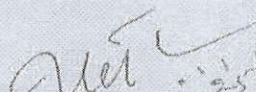
[ACTION: DEAN-A&F]

ITEM NO. B 62.6 ANY OTHER ITEM(S) WITH PERMISSION OF THE CHAIR

No other item was discussed during the meeting.

The meeting ended with expressing gratitude to the Chairperson and the esteemed Members for their active participation on the deliberations, advice and recommendations.


19.11.23
(PROF BHOLA RAM GURJAR)
Member-Secretary


25/11/2023
(PROF VG TALAWAR)
Chairman